

# Employee Utilization

## Microsoft Dynamics™ SL

### BENEFITS

- Increase productivity**  
 Set goals for billable time, and then track hours and revenues against those goals by employee, project, department, or other employee grouping.
- Motivate employees**  
 Build and support employee incentive systems with accurate performance data based on the achievement of billing and productivity goals.
- Improve analysis accuracy**  
 Incorporate account margins, labor multipliers, and billing write-ups and write-downs into realization results without manual calculations.
- Efficiently manage timekeeping variables**  
 Choose to exclude non-billable time such as vacation, sick leave, or jury duty from realization figures.
- Tailor analytical options**  
 Create multiple utilization types, and summarize data by any time period and employee grouping you like for convenient analysis.

Get the information necessary to improve the profitability of service professionals and other human resources. Track personnel availability, billable time, revenues, and the realization of established utilization goals. View timecard line-item detail, or speed up analysis by customizing and summarizing data in a variety of groupings and time periods.

Period	Start Date	End Date	Available Hrs	Goal%	Goal Hrs	Goal Bill Rate	Goal Revenue
1	1/1/2009	1/31/2009	40.00	85	34.00	150.00	\$10.20
2	2/1/2009	2/28/2009	40.00	85	34.00	150.00	\$10.20
3	3/1/2009	3/31/2009	40.00	85	34.00	150.00	\$10.20
4	4/1/2009	4/30/2009	40.00	85	34.00	150.00	\$10.20
5	5/1/2009	5/31/2009	40.00	85	34.00	150.00	\$10.20
6	6/1/2009	6/30/2009	40.00	85	34.00	150.00	\$10.20
7	7/1/2009	7/31/2009	40.00	85	34.00	150.00	\$10.20
8	8/1/2009	8/31/2009	40.00	85	34.00	150.00	\$10.20
9	9/1/2009	9/30/2009	40.00	85	34.00	150.00	\$10.20
10	10/1/2009	10/31/2009	40.00	85	34.00	150.00	\$10.20
11	11/1/2009	11/30/2009	40.00	85	34.00	150.00	\$10.20
12	12/1/2009	12/31/2009	40.00	85	34.00	150.00	\$10.20
Total Available Hours			480.00	Total Goal Hours	408.00	Total Goal Revenue	41,000.00

Quickly view resource goals and performance to adjust to new business demands.

Gain insight into resource-generated revenue tracked against original goals.

Employee Name	Revenue	Goal Hrs	Hours	Rate	Goal Rate	Rev Var	Hours Var
1 Paulie Amy	2762.23	0.00	277.25	8.50	99.41	0.00	2762.23
2 Polster Barry	781.29	0.00	0.00	0.00	0.00	0.00	781.29
3 Cover Craig	488.00	6200.00	3.00	400.00	150.00	6070.00	-405.00
4 Northrup Fred	40179.00	0.00	303.25	0.00	133.30	0.00	40179.00
5 Pournasheh Houston	32714.07	0.00	303.25	8.50	108.27	0.00	32714.07
6 Sahn Peoples	34175.10	0.00	237.25	0.00	144.05	0.00	34175.10
7 Thomas Lavin	20565.00	0.00	176.00	0.00	147.21	0.00	20565.00
8 Panucher Lorral	11612.50	0.00	76.00	0.00	148.88	0.00	11612.50
9 Patel Rajesh	723.75	0.00	5.25	8.50	137.86	0.00	723.75
10 Hurlbush Tamara	34527.75	0.00	252.75	8.50	136.98	0.00	34527.75
11 Adams Tracy	75957.06	33220.00	573.50	236.00	139.42	140.40	-25292.14
12 Wheeler Wendy	57685.56	19400.00	410.50	140.00	140.28	135.00	-13684.44
Revenue	246539.63	Hours	2675.00	Rate	129.64	Revenue Var	246539.63
Goal Revenue	187950.00	Goal Hours	4213.00	Goal Rate	139.53	Hours Var	-1538.00

Filter detailed revenue information by time period to view revenue variance(s) and monitor overall performance.

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## FEATURES

## BENEFITS

<b>Productivity Management Support</b>	Easily track available and billable time by employee, project, or Employee group.
<b>Automated Target Tracking</b>	Establish goals for billable time, utilization percentages, and revenues, and then automatically calculate realization results over time.
<b>Flexible Data Views</b>	Identify convenient time periods for tracking and summarizing utilization. Then view information by employee, project, custom groupings such as departments or labor types, or even timecard line-item detail.
<b>Time-Saving Computations</b>	Automatically account for margins, labor multipliers, write-ups, and write-downs in the billing process.
<b>Expense Tracking</b>	Determine the overall profitability of employee activity by tracking related expenses such as travel costs.
<b>One-Time Data Entry</b>	Save time and prevent entry errors by connecting information across Microsoft Dynamics SL.
<b>Advanced Analysis Options</b>	Instantly export utilization data to Microsoft Excel for advanced analysis.

For more information about Microsoft Dynamics™ SL, visit: <http://www.microsoft.com/dynamics/sl>

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